



## Office of the Division Superintendent

[www.culpeperschools.org](http://www.culpeperschools.org)

450 Radio Lane

Culpeper, Virginia 22701

Tel./TTY (540) 825-3677 \* Fax (540) 829-2111

**Virginia Department of Education**  
**Parent Notification Letter**  
**Right to Request Information on Teacher Qualifications**  
**As Required Under the**  
***Elementary and Secondary Education Act of 1965, as amended***

2018-2019

Dear Parent,

On December 10, 2015, the *Every Student Succeeds Act (ESSA)* was signed into law. Section 1112(e)(1)(A) states that as a parent of a student in [*Farmington Elementary*], receiving Title I funds, you have the right to know the professional qualifications of the classroom teachers instructing your child. Federal law requires the school division to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status because of special circumstances.
- Whether the teacher is teaching in the field of discipline of the certification or degree he/she received
- Whether paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact Renee Wootten, Principal, either by phone at 540-825-0713, or in writing at 500 Sunset Lane, Culpeper, VA 22701.

Sincerely,

Karie Lane  
Director of Elementary Instruction